



Pagasa ng Pinoy Mutual Benefit Association, Inc.

“Kapag may insurance, sigurado ang bukas”

23 September 2025

FOR: ALL TRUSTEES

RE: NOTICE AND AGENDA OF THE MEETING OF THE BOARD OF TRUSTEES

Notice is hereby given that the meeting of the Board of Trustees of **PAGASA NG PINOY MUTUAL BENEFIT ASSOCIATION, INC.** (the “Corporation”) will be held on **Thursday, 25 September 2025** at 7th Floor, Jenkinsen Tower, Timog Avenue, Quezon City and *via* remote communication (i.e. Microsoft Teams) at **10:00 AM** in accordance with the Securities and Exchange Commission Memorandum Circular (SEC MC) No. 06-2020, at which meeting the following matters will be taken up:

1. Call to Order;
2. Determination of Quorum;
3. Approval of the Minutes of the following Meetings:
 - a. Regular Meeting of the Board of Trustees held on 21 March 2025; and
 - b. Regular Meeting of the Board of Trustees held on 02 September 2025;
4. Appointment of Corporate Officers;
5. Appointment of Chairpersons and Members of the Board Committees;
6. Appointment of Senior Management Officers;
7. Approval of Proposed Audit Plan of the Oversight and Audit Committee;
8. Approval of Appointment of Internal Auditor(s) and Independent External Auditor(s);
9. Other Matters; and
10. Adjournment.

The meeting shall be held at the principal office of the Corporation and through Microsoft Teams online or *via* the Microsoft Teams application. Attendees may join the meeting by clicking the link entitled “*Join Microsoft Teams Meeting*” in the e-mail invite to be sent prior to the meeting.

In compliance with SEC MC No. 06-2020 and to facilitate the conduct of the Meeting, the Presiding Officer shall instruct the Secretary of the Meeting to make a roll call at the start of the Meeting.

Every attendee shall state for the record his/her: (a) full name and position; (b) location; (c) conformation that he/she can clearly hear and/or see the other attendees; (d) confirmation that he/she received the Notice of the Meeting including the agenda and materials; and (e) the device he/she is currently using for the Meeting.

Thereafter, the Secretary of the Meeting shall confirm and note the participants and certify the existence of a quorum. The Secretary of the Meeting shall likewise make an audio recording of the meeting.

In case of a need to vote on any matter, the Presiding Officer shall direct the Secretary of the Meeting to note the vote of each trustee. The trustee participating in the meeting *via* remote communication may cast his/her vote through e-mail, messaging service, or verbally stating his/her vote during the meeting.

Should you have questions or clarifications, you may reach the undersigned at 0999-224-3565.



ATTY. DYAN MARIE A. LUCERO
Corporate Secretary